

WORKPLACE EXPERIENCE: TEACHER GUIDE

Hertfordshire CAREERS HUB

These resources have been created to support students before work experience to:

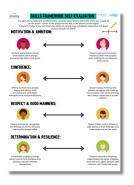
- Understand what impresses employers during a work experience placement.
- Think about the skills they already have and what they need to develop.
- Consider how they could develop their skills during their work experience placement.

After workplace experience, there is a survey to share for students to reflect on their experience.



Slide deck (editable) which includes a short film

USING THE RESOURCES:



Skills framework self-

evaluation worksheet

RETERMENTION & RESILEREE ADJ/TARUTY:

Developing skills worksheet

- The resources have been designed so you can deliver them as one lesson, or in three shorter sections, for example during tutor sessions.
- The slide deck has everything you need to take you through the sections.

SECTION 1: WHAT IMPRESSES EMPLOYERS DURING WORKPLACE EXPERIENCE?

- Show the film
- Answer some questions about the film and a short discussion
- Complete the online survey
- Note: This section could be done in an assembly if you wanted.

SECTION 2: EVALUATING YOUR SKILLS

- Ask the students to evaluate their skills against the Hertfordshire Skills Framework using the worksheet provided.
- Discuss how they feel about the skills they need to develop.

SECTION 3: DEVELOPING YOUR SKILLS

- Using the skills framework evaluation sheet they have completed, ask students to think about how they would develop two specific skills confidence and motivation and ambition.
- Then discuss how they could best ask their employer to support them to develop their skills.
- Students complete the developing skills worksheet.

ADDITIONAL SECTION: PREPARING FOR WORKPLACE EXPERIENCE

• This section is just one slide, with some of the more practical things students could do to prepare for their work experience placement. This can be left out if you already cover this.

POST-WORKPLACE EXPERIENCE DE-BRIEF

• This section is to be shared post-workplace experience with students - either in person or on a platform like google classroom.